

Rules & Regulations:

Students and parents are instructed to read these rules & regulations carefully

1. Admissions to all courses will be held strictly as per the university rules. The following documents must be attached along with the admission form.
 - Original H.S.C. Marks Memo along with three photo copies (duly signed)
 - Transfer Certificate of school / college along with three photo copies (duly signed)
 - To ascertain date of birth and caste, attach Photocopy of SSC transfer certificate or the SSC certificate.
 - Attested Photocopy of Caste certificate (only for GOI scholarship holders) Caste certificate / Validity /Non Creamy Layer certificate/ Domicile (if applicable) should be submitted along with three Xerox copies.
 - Passport size 3 photographs.
2. Incomplete forms will not be considered. Students who have taken provisional admission due to non availability of some document etc., should submit the documents in the stipulated time, otherwise their admissions shall be cancelled.
3. Students are requested to have additional attested photocopies for future use before the submission of original documents. Once submitted they will not be returned for photocopying purpose in future. No original certificates can be claimed back after admission to college.
4. Admissions sought on the basis of false documents will be cancelled at any time and action will be taken against such students.
5. While seeking admission remittance of full fees is necessary. The fees paid at the time of admission will not, in any case, be refunded if the students want to leave the college immediately after the admission.
6. Students are required to verify their admission forms from admission committee before submission in the office. The principal is empowered to finalize the admission or to reject it.

7. Students will have to pay the fees prescribed by the College / University from time to time and take receipts from the office. Scholarships and Free ships are available for deserving students.
8. The college will open on the Date as per the academic calendar declared by Sant Gadge Baba Amravati University and regular classes will start immediately after opening as per University rules.
9. Students are expected to be regular in attendance. The absent students will not be allowed to appear for examination.
10. While the classes are being engaged, the students should not in any way disturb them by roaming aimlessly in the corridors or by talking loudly. They should observe complete silence. In the college premises mobile is not allowed. The decisions of the college regarding extracurricular activities will be final and binding to each student.
11. The college provides N.S.S. training. The Unit organizes a number of activities including a camp in the rural areas which exposes the students to social services. The students should contact the concerned professor in-charge of College for further information.
12. Any student causing damage to college building, water, gas, fire and electrical installation, gardens and premises (such as writing on the walls, breaking windowpanes, flowers pots, cutting or pulling out plants, plucking flowers etc.) will be severely punished and the cost of the damage, if any will be recovered.
13. A student should always be in possession of his/her identity card supplied at the time of admission and show it when demanded by authority.
14. Students receiving Government Scholarship: Should not remain absent from classes without leave. Should show satisfactory progress in all college examinations.
15. Disrespect or discourtesy to guests, faculty and office staff will be considered as an act of indiscipline. Disciplinary action will be taken as per rules prescribed by the Sant Gadge Baba Amravati University against those who will disobey the rules.
16. All admissions are provisional and subject to the rules prescribed by Sant Gadge Baba Amravati University, Amravati.
17. Students have to follow the prescribed dress code in college.
18. Students should abide by all the rules and regulations regarding admissions, academic calendar, examination schedule prescribed by Sant Gadge Baba Amravati University, Amravati.

19. Notices will be pasted / panned on the notice Boards and the students themselves should take note of them. Notices will not be circulated in the class-rooms. Ignorance of the same cannot be justified. If the student needs information other than given in the prospectus, he should contact the concerned persons in the college office.
20. Eating Gutakha, Chewing tobacco and smoking in college campus is strictly prohibited.
21. Use of helmet while riding two-wheeler is compulsory otherwise a fine of Rs. 500/- will be charged. Wrong Parking of vehicles (two wheeler and four wheelers) causes great inconvenience to the traffic and it amounts to violating traffic rules. Vehicles should be parked properly in the parking area only. Unnecessary use of horn is strictly prohibited.
22. Students shall not lodge any complaint or make any representation regarding any matter connected with College to the press or other outside institution/agency etc. without forwarding the same through the Principal of the College.
23. Every student must actively and positively participate in maintaining cleanliness of the campus of the college. The students must avoid any act which may make the campus unclean.
24. Ragging is a cognizable offence (Government of Maharashtra Resolution No. TEM/10967620/96 dated 6/9/1996). Students are requested to restrain from any form of ragging violating this provision is punishable by law. Any kind of ragging practices / activities on the part of students are strictly prohibited. The Govt. of Maharashtra, has passed Anti Ragging Act. There are provisions in the act for serious punishment. The students should note and ensure that they do not involve in any activity / practice prohibited under the Act. If any incident of ragging comes to the notice of college authority the accused student would be expelled from the college. The College has constituted vigilance committee / anti-ragging committee headed by the Principal. Students having any ragging record seeking admission to this college will not be admitted.
25. A cell against Harassment and Atrocities against women is functioning in the college in keeping with the Supreme Court guidelines. (Vishakha guidelines).
26. Remember that No Admission will be confirm unless, You Submit Hard Copy of Admission Form in the College and You submit Copy of Fee receipt. **Submissions of only online form do not confirm any admission.**
27. CCTV monitoring of College Campus & Classes for security purposes will be conducted in a manner consistent with existing College policies, including Non-Discrimination Policy, the Sexual Harassment Policy, and other relevant policies.